

Bark in the Park - Brighton

Vendor Application

Bountiful Harvest is looking ahead to summer and our 2nd annual Bark in the Park - Brighton. This will be a 2 day event – Saturday, July 23rd & Sunday, July 24th Our hope is to raise money for the pantry and bring awareness for the need of local families and their pets. We are hoping with your help and the help from our community, we will be able to create a wonderful event. Please fill out the form attached if you would like to participate. Also feel free to tell any other businesses you feel may want to participate.

Vendor Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Website: _____

Individual Contact Info:

Name: _____ Title: _____

Email: _____

Phone: _____

Type of products:

- | | |
|-----------------------------------|-----------------------------------|
| <input type="radio"/> Pet Product | <input type="radio"/> Food |
| <input type="radio"/> Pet Service | <input type="radio"/> Other _____ |

_____ Exhibitor/vendor 10' x 10' space @ \$300/space

_____ Home Based Business Exhibitor/vendor 10' x 10' space @ \$150 (Limited amount)

_____ Exhibitor/vendor has special needs (shaded area, electrical)? If so, please list below:

**Vendors must provide their own electrical cords/lights, tables and chairs

Like us on Facebook at <https://www.facebook.com/BountifulHarvestInc> to receive updates.

Feel free to email photographs, images or web link of your products for us to post.

For the application to be considered, the following must be included:

- Please complete the Vendor Application form
- Please sign the Terms and Conditions document

Method of Payment:

- Check
- Visa
- MC
- Discover
- Cash

Please make checks payable to Bountiful Harvest Inc.

Credit Card#: _____ Exp. Date: ____/____

Security Code: _____ Zip Code: _____

Cardholder's Signature: _____

Email or Mail all by Friday, June 24th 2022 to: Bountiful Harvest 290 East Grand River Brighton, MI 48116 or email at events@bountifulharvest-mi.org

*If paperwork is emailed, the application will not be active until the fees are received. By completing an *Bark in the Park - Brighton* application, you are certifying that you have read the Terms and Conditions, and will adhere to all rules and policies herein.

Printed Name: _____

Signature: _____

Thank you for your interest in the 2nd Annual Bountiful Harvest Presents Bark in the Park - Brighton. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification. For more information, please email Shannon Egenolf, Head of Fundraising for Bountiful Harvest at events@BountifulHarvestmi-org.

----- **Office use only below this line** -----

Date Registration Received: _____ Payment Received _____

Payment Method: _____ Check Number: _____

Date Confirmation Emailed: _____ Space Assignment: _____

Bountiful Harvest Presents:

Bark in the Park - Brighton

Terms & Conditions

1. **Setup/ Break Down:** All Exhibitors must be set up and ready to sell by 11:30 am on Saturday, July 23rd. Exhibitors may begin setting up at 8am the day of the event. Break down can start no sooner than 4pm on Sunday, July 24th and must be completed by 6 PM. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces. *Before leaving, be sure your area is clean and trash-free.
2. **Hours of Operation for Vendors:** Selling hours will be Saturday, July 23rd 11:30am/12pm to 6pm (you can keep your booth open until 9pm if you wish) and Sunday, July 24th 10am to 4pm. Please bring something to cover/secure your merchandise overnight.
3. **Staffing:** Exhibitor tables/ booths must be manned at all times and intact until show closing. Bountiful Harvest is not responsible for merchandise or display materials.
4. **Exhibitor Responsibility:** Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Bountiful Harvest expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the event.
5. **Exhibitor Spaces:** Exhibitor spaces will be assigned. Placement and flow will be taken into consideration to provide the best experience for event attendees. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
6. **One Business per space:** Only one (1) business per space; space may not be sublet or shared without prior approval of Bountiful Harvest
7. **Acceptance:** Bountiful Harvest reserves the right to decline any application for space if it deems such action to be in the best interest of the event.
8. **Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. This fee will be used as a donation to Bountiful Harvest which can include advertising and other incidental costs associated with the production of this event.
9. **Electricity:** Food vendors will be given priority when it comes to electricity and after that will be available as a first-come, first-served basis as electricity is not available at all areas. Extension cords are not included and must be provided by the exhibitor/vendor.
10. **Tables & Chairs:** Each exhibitor/vendor may furnish his or her own chairs, tables, stands, tent or canopy.
11. **Cancellation of space:** Application fees are not refundable, unless the event is canceled due to COVID. Bountiful Harvest is not liable if weather or other conditions prevent the exhibitor/vendor from attending and fulfilling the contractual obligation as an exhibitor/vendor. This is a rain or shine event.

Signature: _____ Date: _____